

St Mary's CE Primary School

Lodge Hill Road, Selly Oak,
Birmingham, B29 6NU

Tel: 0121 675 1729 Web: www.stmarys-sellyoak.co.uk

Email: enquiry@stmryb29.bham.sch.uk

Headteacher: Mr S Smith



September 2019

Dear Parents,

Arrangements at the beginning and end of the school day

Now that the Autumn term is well underway and our new Reception children have now started with us, I wanted to reiterate some of the procedures we have for making sure the school site is as safe as it can be for all users.

Opening Times

All entrances into school are open from 8.50 until 9.00, this is intended to support a calm entrance into school. All pupils should enter the building once the doors are open and those who arrive before 8.50 must be supervised by the parent or nominated carer to ensure they are behaving in a safe and considerate manner.

Entrance Points

We have designated entrance points for each class and these are intended to reduce congestion in and around school:

- Year 6: the door close to the spider web climbing frame on the Frederick Road side of the site.
- Year 5: the door to the stairwell adjacent to the Year 4 classrooms.
- Year 4 and Year 3 Penguins: directly through their classroom doors leading from the playground.
- Year 3 Seals: either the Year 6 or Year 5 entrances.
- Year 2: the door under the canopy in the Lodge Hill playground.
- Year 1: the gated area in the Frederick Road playground
- Reception: the door leading from the Frederick Road playground into school.

Exit points at the end of the day are the same apart from 3 Seals who use the Year 2 door.

Bicycles and Scooters

We have two shelters: one on the Lodge Hill playground and one close to the Frederick Road playground by the spider web climbing frame. It is best to use the shelter closest to the entrance that the child would normally use as this reduces the volume of traffic going across the site. It is essential that bicycles and scooters are not ridden anywhere on the site by children or adults; for this purpose, our boundaries are where the top of the driveway joins Lodge Hill Road and where the beginning of the footpath joins Frederick Road.



READING
CONNECTS



Playground Equipment and Railings

We have several pieces of climbing equipment around the site. Whilst these are attractive to children, they are only intended for use within the normal school day as we are able to guarantee the correct degree of supervision needed for safe use. Therefore, we ask parents and carers to ensure that children do not climb on these before or after school. Please apply the same vigilance to children climbing on railings or walls around the premises.

Parking

This continues to be an area of concern. Parking restrictions exist outside the entrances to the school site and police will issue penalty notices to those who ignore these. Local residents continue to express concerns about dangerous or inconsiderate parking by parents - this includes the blocking of driveways and pavements. We all have a shared responsibility for the safety of children and families and must take this seriously along with the responsibility to our neighbours in showing consideration for them.

Deliveries

We do not arrange for deliveries to take place between 8.40 and 9.00 so we avoid traffic and pedestrians mixing on the site. If you see a vehicle attempting to access the site between these times, please inform the school office.

Yours sincerely,

Mr S Smith
Headteacher

Stuart Smith



